<u>2024</u>-1099 WORKSHEET (USE BACK OF THIS PAGE IF NECESSARY)
Rent, Interest, Custom Work, Etc.

<u>PLEASE COMPLETE IN FULL:</u>

NAME:_____   **Soc Sec #** _____-_____-_____

Address:_____   **Fed ID#** ___ - _____
                                             (Example xx-xxxxxxx)

City, State, Zip _____

Phone # _____   **E-Mail address** _____

If you paid any person (does not include corporations) $600 or more for rent, commissions, interest, custom work, professional fees, or other services **in connection with your trade or business**, you are required to file Forms 1096 and 1099. Payments to attorneys (both incorporated and non-incorporated) if $600 or more in connection with your trade or business are required to be reported on Forms 1096 and 1099. Other professional fees only need to be reported for professionals not incorporated. **To prepare these forms, you must provide us with the following information by January 10th.** IRS Schedules C, E & F specifically ask if you have filed all the required Form 1099s. The Internal Revenue Service charges penalties for **<u>each</u>** information return you fail to correctly file on time and **<u>each</u>** payee statement you fail to provide. 1099s are required to be sent to the **<u>recipients paid</u>** on or before January 31st.

NAME OF PERSON PAID	**NAME OF PERSON PAID**
ADDRESS	ADDRESS
Soc. Sec. # **or** Fed ID #	Soc. Sec. # **or** Fed ID #
Amount Paid $	Amount Paid $
Purpose:	**Purpose:**

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2024-1099 WORKSHEET
Please Submit by January 10th

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